

Informal meeting of the Future Members of the Bureau

Brussels, 22 February 2002

1. General Discussion of Convention Mandate and mission, and role of the Bureau
2. Calendar of meetings of Convention and Bureau.
3. Arrangements for Opening Session of the Convention on 28 February.
4. Draft Règlement Intérieur (Rules of Procedure) - already distributed.
5. The Forum, and contacts with civil society.
6. Website and logo.

The meeting will take place at 14.30 in the Council building, Justus Lipsius, rue de la Loi 175, 1048 Brussels, in Presidency room no. 4.

John Kerr

Informal meeting of the Future Members of the Presidium

Brussels, 27 February 2002

1. Calendar of meetings of Convention and Bureau (NB: question of video conferencing)
2. Draft Règlement Intérieur (Rules of Procedure) - revised version already distributed
3. Confidentiality of the Presidium
4. Arrangements for Opening Session of the Convention on 28 February
5. Information on website and logo
6. Forum

The meeting will take place at 17.00 in the Council building, Justus Lipsius, rue de la Loi 175, 1048 Brussels, in Presidency room n. 4

John Kerr

Praesidium Meeting
Brussels, 14 March 2002

1. Matters arising from the informal Praesidium meeting on 27 February (see Summary of Conclusions attached).
2. Matters arising from the Convention Inaugural Session on 28 February:
 - a) Requests from representatives of the Applicant countries (see paper attached)
 - b) Draft Working Methods (paper to follow when Convention members' comments on CONV 3/02 are received).
3. Preparations for the Convention Session on 21/22 March:
 - a) Agenda (see draft attached)
 - b) Questionnaire (see draft attached)
4. Any Other Business.

The meeting will take place at 10.30 a.m. in the Council building, Justus Lipsius, rue de la Loi 175, 1048 Brussels, in Presidency room no. 4.

John Kerr

p.m. Praesidium members may wish to note papers CONV 8/02 (note following the Presentations by the Vice-Chairmen) and CONV 7/02 (summary note on Convention proceedings) circulated to the Convention following the Inaugural Session.

Praesidium Meeting
Brussels, 20 March 2002

1. Items arising from the Praesidium meeting of the 14 March (summary of conclusions attached)
 - a) Youth session (revised note attached)
 - b) Target date for completion of the Convention (letter from Mr. Katiforis attached)
2. Preparations for the Convention Session on 21/22 March:
 - a) Draft Working Methods : situation assessment
 - b) List of speakers (draft note by the Secretariat attached)
3. Draft Praesidium decision on travel expenses (attached)
4. Themes for subsequent Convention sessions
5. Any Other Business

The meeting will take place at 16.00 hours in the Council building, Justus Lipsius, rue de la Loi 175, 1048 Brussels, in Presidency room no. 4.

John Kerr

Praesidium Meeting
Brussels, 27 March 2002

1. Points arising from the Praesidium meeting on the 20 March
 - i) Calendar for the autumn

2. Points arising from the Convention Session on 21/22 March:
 - i) The Missions of Europe:
 - question paper
 - descriptive paper for the Convention (draft paper by the Secretariat, and paper by Mr Christophersen)

 - ii) Youth Session (draft paper for the Convention)

 - iii) Eurobarometer : suggestion by Mr. Duhamel

 - iv) Interpretation from the languages of the candidate countries into one official EU language

3. Any Other Business

The meeting will take place at 14.30 hours in the Council building, Justus Lipsius, rue de la Loi 175, 1048 Brussels, in Presidency room no. 4.

John Kerr

Praesidium Meeting
Brussels, 15 April 2002

- I. Items arising from the Praesidium meeting on 27 March
- Autumn calendar (report from Mrs. Stewart and Mr. Bruton)
 - (event.) Eurobarometer: Presentation by the Commission members of a synthetic note.
- II. Other items:
1. Preparations for the Convention Session on 15/16 April (CONV 21/02).
 2. Plenary debates: suggestion to provide Members with the opportunity to react to interventions (note will follow).
 3. Praesidium working methods.
 4. Setting up of Working Groups.
 5. Any Other Business.

The meeting will take place at 10.30 hours in the Council building, Justus Lipsius, rue de la Loi 175, 1048 Brussels, in Presidency room no. 4.

John Kerr

Praesidium Meeting
Brussels, 25 April 2002

Agenda:

- I. Items arising from the Praesidium meeting on 15 April:
1. Autumn calendar
Report by Mr. Bruton and Mrs. Stuart
(current draft attached: pour memoire ANNEX I)
 2. Setting-up of working groups
(see attached : - note : ANNEX II;
- letter from nine members of the Convention : ANNEX III;
- draft reply: ANNEX IV)
- II. The Forum and the Convention session devoted to civil society: date and modalities
(note by Vice President Dehaene will follow)
- III. A.O.B.
- Consultation of the scholars on the future of Europe
(proposal by four members of the Convention attached – ANNEX V)

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The meeting will take place at 15.00 hours in the Council building, Justus Lipsius, rue de la Loi 175, 1048 Brussels, in Presidency room no. 4.

John Kerr

**Praesidium Meeting
Brussels, 8 May 2002**

Morning session and lunch :

Exchange of views on progress within the Convention so far, future developments and possible conclusions.

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Afternoon session :

1. Preparation of the Convention session of 23-24 May :
 - the Praesidium may wish to examine the draft papers prepared by the Secretariat on competences and role of national parliaments (already circulated to members of the Praesidium) as well as the draft paper on legal instruments (attached) ¹
 - second note on the mission of the Union by Mr Katiforis (attached)
 - identification of the questions to be raised in a "questionnement" to be addressed to the Convention.
2. Preparation of the Convention session devoted to civil society : date and modalities.
3. Working groups : definition of their mandate (see attached draft) and preliminary presentation by the Chairperson.
4. Consultation of students on the future of Europe.
5. A.O.B.
 - information note by the Secretariat on "contributions" (draft attached).

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The meeting will take place in the Council building, Justus Lipsius, rue de la Loi 175, 1048 Brussels, in Presidency room no. 4 and will start at 10.30 hours.

John Kerr

¹ It is recalled that Mr Christophersen circulated to the Praesidium on 26 March a proposal for the organisation of the debate about division of competences

Praesidium Meeting
Brussels, 22 May 2002

1. Handling of the Convention session of 23-24 May
 - general debate (docs CONV 47/02, CONV 50/02 and CONV 54/02)
 - working groups (doc CONV 52/02 attached)
2. Presentation by each working group chairperson of her/his plans concerning the scope and handling of the working group
3. Theme to be discussed at the 6-7 June session
4. Any Other Business.

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The meeting will take place in the Council building, Justus Lipsius, rue de la Loi 175, 1048 Brussels, in the Convention meeting room at floor 50 and will start at 16.00 hours.

John Kerr

Praesidium Meeting
Brussels, 5 June 2002

1. Handling of the Convention session of 6-7 June
2. Composition of Working Groups
(note to be circulated by the Secretariat)
3. Preparation for the Convention Session on 24/25 June
- Schedule of contact groups meetings (doc. CONV 79/02)
4. Any Other Business.

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The meeting will take place in the Council building, Justus Lipsius, rue de la Loi 175, 1048 Brussels, in the Presidency meeting room 50.4 and will start at 16.30 hours.

John Kerr

Praesidium Meeting
Brussels, 13 June 2002

1. Working groups: second wave
 - JAI Mandate (draft will be circulated by the Secretariat)
 - other themes
 - timing
2. Assessment of the Convention's work so far: future developments
3. Preparation for Convention session on 24-25 June:
 - report by Vice President Dehaene
4. Preparation for the Youth Convention
 - report by the Secretariat
5. Any Other Business.

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The meeting will take place in the Council building, Justus Lipsius, rue de la Loi 175, 1048 Brussels, in the Presidency meeting room 4 and will start at 14h30 hours.

John Kerr

Praesidium Meeting
Brussels, 25 June 2002

1. Seville European Council - report by the Chairman
2. Preparation of the Convention session of 11-12 July:
 - background note on EU External Action to be circulated by the Secretariat
3. Further working groups:
 - mandate for the JAI working group (draft circulated in annex to the summary of conclusions of the Praesidium meeting of 13 June)
 - initial identification of questions to be submitted to other working groups
4. Assessment of the Convention session devoted to Civil Society
5. Preparations for the Youth Convention
 - report by the Secretariat
6. Any Other Business.

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The meeting will take place in the Council building, Justus Lipsius, rue de la Loi 175, 1048 Brussels, in the Presidency meeting room 4 and will start at 17h00 hours (the change of time - to 17h00 - is intended to accommodate two working group meetings earlier in the afternoon).

John Kerr

Praesidium Meeting
Brussels, 10 July 2002

1. Preparation of the Convention session of 11-12 July:
 - Procedural proposal by certain Members of the Convention (already forwarded to Praesidium, and to be circulated to Convention as CONV document)
2. Working groups: brief progress reports by Working Group Chairmen
3. Mr. Avgerinos' letter to the Chairman and draft reply (attached)
4. Youth Convention: first assessment
 - report by the Secretariat
5. Any Other Business.

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The meeting will take place in the Council building, Justus Lipsius, rue de la Loi 175, 1048 Brussels, in the Presidency meeting room 4 and will start at 16h00 hours.

John Kerr

Praesidium Meeting

Brussels, 18 July 2002

REVISED AGENDA

1. Where are we going, and how are we getting on?

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2. Working groups: progress reports from Chairmen
3. Mandate for Simplification, Defence, External Relations Working Groups
4. Secretariat paper on Simplification of the Legislative Process (attached)
5. Secretariat paper on Public Relations and Visibility (attached)
6. Proposed replies to Letters from
 - a) German Conventionnels, re linguistic regime in Working Groups
 - b) Danish Education Minister, re Youth Convention
7. Any Other Business.

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p.m. Praesidium autumn strategy discussions: 26 September? 17 October?

The meeting will take place in the Palais d'Egmont, place Petit Sablon 8, 1000 Brussels, and will start at 15.00 hours (15h00-22h00).

John Kerr

Praesidium Meeting
Brussels, 5 September 2002

AGENDA

1. Treaty simplification (discussion paper by the Secretariat attached)

2. Preparation of the Plenary session of 12-13 September
 - draft Questionnaire (attached)
 - draft Agenda (attached)

3. Second wave of Working groups
 - Composition (draft lists of members to be prepared by the Secretariat on the basis of inscriptions received by 3 September)

4. Any Other Business.

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The meeting will take place in the Council building, Justus Lipsius, rue de la Loi 175, 1048 Brussels, in the Presidency meeting room 4 and will start at 15h00 hours.

Members of the Praesidium will find attached - pour mémoire - the autumn calendar.

John Kerr

Praesidium Meeting
Brussels, 11 September 2002

AGENDA

1. Handling of the plenary session of 12-13 September
2. Treaty simplification
 - structure and content of a constitutional text
 - articulation between the constitutional text and the other provisions
3. Composition of working groups (draft lists to be prepared by the Secretariat)
4. Calendar for 2003 (revised proposal to be circulated by the Secretariat)
5. A. O. B.

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The meeting will take place in the Council building, Justus Lipsius, rue de la Loi 175, 1048 Brussels, in the Presidency meeting room 4 and will start at 16h00 hours.

John Kerr

Praesidium Meeting
Brussels, 26 September 2002

AGENDA

1. Preparation of the plenary session of 3-4 October
 - outcome of Working groups on legal personality (draft report in working document 29/02 of WG III) and on subsidiarity (doc. CONV 286/02)
 - preview of Working groups on Charter and National Parliaments

2. Treaty simplification
 - structure and content of a constitutional text
 - articulation between the constitutional text and the other provisions

3. Possible motions to the Praesidium, requesting
 - a plenary debate on the issue of a “social Europe”
 - the setting up of a working group on a “social Europe”

(draft motions by Ms Van Lancker, Ms Kaufmann and Mr Voggenhuber, which are currently being circulated for signature, are attached).

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The meeting will take place in the Council building, Justus Lipsius, rue de la Loi 175, 1048 Brussels, in the Presidency meeting room 4 and will start at 15h00 hours.

John Kerr

Praesidium Meeting
Brussels, 2 October 2002

AGENDA

1. Preparation of the plenary session of 3-4 October (CONV 302/02)
 - previews of Working groups on Charter and National Parliaments
 - handling of Motions on Social Europe (CONV 300/02)

2. Treaty simplification
 - structure and content of a constitutional text
 - articulation between the constitutional text and the other provisions

3. A. O. B.

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The meeting will take place in the Council building, Justus Lipsius, rue de la Loi 175, 1048 Brussels, in the Presidency meeting room 4 and will start at 15h00 hours.

John Kerr

Praesidium Meeting
Brussels, 17 October 2002

AGENDA

1. Treaty "Framework" draft
2. Preparation of the plenary session of 28-29 October
 - draft agenda
 - presentation of the "Framework" text
3. Social Europe: debate on 7 November
 - ? a paper (or questionnaire): questions by Me Van Lancker

(p.m. request for the setting up of a regional working group, see contribution from Mr Kiljunen and others in CONV 321/02)

4. A. O. B.

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The meeting will take place in Val Duchesse, Brussels, will start at **10.15** hours (instead of 9.00 as originally planned) and will be followed by a working lunch at 13h00.

John Kerr

Praesidium Meeting
Brussels, 28 October 2002

AGENDA

1. Preparation of the plenary session of 28-29 October
 - presentation of the “Framework” text
 - reports by WG II “Charter” and WG IV “National Parliaments”
 - previews of WG V “Complementary competences” and WG VI “Economic governance”

2. Preparation of the plenary session of 7-8 November
 - draft agenda (two alternative versions are attached)
 - Social Europe: should the debate be structured on the basis of a questionnaire?
(a draft questionnaire prepared by the Secretariat is attached)

(p.m. request for the setting up of a regional working group, see contribution from Mr Kiljunen and others in CONV 321/02)

3. A. O. B.

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The meeting will take place in the Council building, Justus Lipsius, rue de la Loi 175, 1048 Brussels, in the Presidency meeting room 4 and will start at 10h30 hours.

John Kerr

Praesidium Meeting
Brussels, 6 November 2002

AGENDA

1. Presentation of the draft outline Treaty architecture
 - assessment of the preliminary debate
 - follow-up procedure.

2. Preparation of the Plenary session on 7-8 November
 - reports on Economic Governance and Complementary Competences
 - oral presentation by Vice-President Amato and Mr Bruton of the state of play in Working Groups IX and X.

3. Public information and consultation
 - a one-day press campaign in early 2003?
 - a "deliberative poll" in summer 2003 (see paper put forward by Mr Amato)
 - Spring Day in Europe: initiative of Ana Palacio, Michel Barnier, Henning Christophersen, Olivier Duhamel and Giorgios Katiforis.

4. Other business.

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The meeting will take place in the Council building, Justus Lipsius, rue de la Loi 175, 1048 Brussels, in the Presidency meeting room 4 and will start at 15.00 hours.

John Kerr

Praesidium Meeting
Brussels, 21 November 2002

AGENDA

- 1. Review of reactions to Preliminary ("Framework") draft (CONV 369/02).**
- 2. Preparation of the Plenary session on 5-6 December**
 - Working Group on "Social Europe": chair, timing, mandate (draft to be circulated)
 - Commission communication: ? presentation to the Convention
 - Reports on Working Groups IX "Simplification" and X "Security and Justice".
- 3. Following sessions**
 - Date(s) of second December plenary: 20/21 December, as foreseen, or Friday, 20 December, all day?
 - Subjects for debate in 20/21 January session: Institutions? (? ± Regional Dimension).
- 4. Public opinion information and consultation**
 - One-day press campaign in early 2003 (paper attached)
 - "Deliberative poll" (paper already put forward by Vice-President Amato (further copy attached).
- 5. Other business**

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The meeting will take place in the Council building, Justus Lipsius, rue de la Loi 175, 1048 Brussels, in Presidency room 4 and will start at 15.00 hours.

(P.m. The meeting envisaged for 28 November has been cancelled: the next meeting will be on 4 December, at 15.00 hours)

John Kerr

Praesidium Meeting
Brussels, 4 December 2002

AGENDA

1. Plenary session of 5/6 December

- a) Reports of Working Groups IX "Simplification" and X "Security and Justice"
- b) Setting up of Working Group on "Social Europe": draft list of members attached
- c) Previews of Working Groups VII "External Action" and VIII "Defence"

2. Preparation of sessions of 20/21 January and 6/7 February

- General debate on the functioning of the Institutions
- Competences (draft Articles)
- Objectives and Values of the Union (draft Articles)
- Social Europe; ? and the Regional Dimension

3. Public opinion information and consultation

- One-day press campaign in early 2003 (paper attached)
- "Deliberative poll" (paper already put forward by Vice-President Amato)

4. Other business

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The meeting will take place in the Council building, Justus Lipsius, rue de la Loi 175, 1048 Brussels, in Presidency room 4 and will start at 15.00 hours.

John Kerr

Praesidium Meeting
Brussels, 9 January 2003

AGENDA

1. Institutions

Draft paper circulated by the Secretariat on 7 January.

2. Competences

Draft paper circulated by the Secretariat on 7 January.

3. Valeurs

Draft paper circulated by the Secretariat on 23 December.

John Kerr

Praesidium Meeting
Brussels, 16 January 2003

AGENDA

1. Competences and Subsidiarity: Articles 7 - 15

Revised text by the Secretariat, including amendments suggested by Praesidium members, attached. See also paper by Commissioners Barnier and Vitorino, attached.

2. Values

See Secretariat note circulated on 23 December.

3. Articles 1, 2, 4, 5 and 6

Draft text attached.

4. Outcome of the written procedure on the Press campaign

5. Other business

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The meeting will take place in the Justus Lipsius building, room 50.4, and will start at 10.30 a.m.

One collaborator per member is entitled to attend. Members who have not already done so are requested to send the name of their collaborator to the Secretariat to enable the relevant security arrangements to be made.

John Kerr

**Praesidium Meeting
Brussels, 29 January 2003**

AGENDA

1. Competences and Subsidiarity: Articles 10 - 15

Revised text by the Secretariat attached.

(A further dossier of all the amendments submitted in writing to the previous version of the text will be circulated by the Secretariat. Some of these suggestions are overtaken by the attached revised text).

2. Articles 1, 4, 5 and 6

Draft text circulated on 14 January

3. Mandate to the legal experts for Part II of the Constitution

(if written procedure on draft mandate has failed)

4. Regional issues

(if written procedure on draft discussion paper has failed)

5. - Praesidium calendar (additional meetings)

- Praesidium Working methods

6. Civil Society and Youth

(see letter by Mr. Mendez de Vigo)

7. Other business

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The meeting will take place in the Justus Lipsius building, room 50.4, and will start at 10.30 a.m.

One collaborator per member is entitled to attend for items 1 and 2. Items 3, 4,5 and 6 will be dealt with at lunch.

John Kerr

**Praesidium Meeting
Brussels, 5 February 2003**

AGENDA

1. **Explanatory note on Articles 7 to 15**
2. **Articles 1 to 6**
3. **Explanatory note on Articles 1 to 6**
4. **Subsidiarity Protocol**
5. **“*Cercle de discussion*” on the Court of Justice:**
 - **mandate**
 - **composition**
6. **Informing the Convention of the mandate for the Group of legal experts designated by the Legal Services of the three Institutions.**

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The meeting will take place in the Justus Lipsius building, room 50.4, and will start at 12.00 a.m.

One collaborator per member is entitled to attend for items 1 to 4.

John Kerr

**Praesidium Meeting
Brussels, 14 February 2003**

AGENDA

1. **Articles 24 et seq** (Instruments)
2. **Subsidiarity Protocol** (draft attached)
3. **“*Cercle de discussion*” on the Court of Justice:**
 - **composition**

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The meeting will take place in the Justus Lipsius building, room 50.4, and will start at 10.30 a.m.

One collaborator per member is entitled to attend for items 1 and 2.

John Kerr

**Praesidium Meeting
Brussels, 18 February 2003**

AGENDA

1. Draft Articles 1 to 16

- Assessment of reactions
- Analysis of proposed amendments (fiches on each paragraph as well as steering note to be circulated by the Secretariat)
- Structuring of plenary debate on 27-28 February

2. Subsidiarity protocol

3. Letters received from:

- Mr Duff and others
- Mrs Kaufmann and others
- Mr Kiljunen and others

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The meeting will take place in **Val Duchesse**, Brussels, will start at 10h.30 and will be followed by a working lunch at 13h00.

One collaborator per member is entitled to attend for items 1 and 2.

The next meeting will take place on 26 February at 10h.30 in the Justus Lipsius building.

John Kerr

Praesidium Meeting

Brussels, 26 February 2003

AGENDA

- 1. Subsidiarity protocol (text, revised to reflect the Praesidium's discussion on 18 February, attached).**
- 2. Protocol on national parliaments (draft, as circulated to the Praesidium on 14 February but not yet discussed, attached).**
- 3. Explanatory note on draft Articles 24 et seq (draft doc. CONV 571/03 attached).**
- 4. Plenary session of 27-28 February:**
 - Handling of debate on articles 1 to 16;**
 - Replies to letters by Mr Duff, Mrs Kaufmann and Mr Kiljunen and others.**

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The meeting will take place in Justus Lipsius, Brussels, starting at 10h.30 and there will be a working lunch at 13h00.

One collaborator per member is entitled to attend for items 1 to 3.

The next meeting will take place on 6 and 7 March at 10h.30 in the Justus Lipsius building.

John Kerr

Praesidium Meeting

Brussels, 6 and 7 March 2003

AGENDA

1. Articles: Finances (Title VII, Part I) - draft attached.
2. Articles: Freedom, Security and Justice (Article 31, Part I and Chapter X, Part II) - draft attached.
3. Euratom Treaty (Secretariat note attached).
4. Information about the work by the legal experts on Part II.

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The meeting will take place in Justus Lipsius, Brussels. On 6 March, it will start at 10h.30 and last the whole day. On 7 March it will start at 9h.00 and end at 12h.30.

John Kerr

Praesidium Meeting

Brussels, 13 March 2003

AGENDA

1. Freedom, security and justice (draft articles 19 to 23 of Part II and draft article 31 of Part I).
2. Part II of the Treaty: outcome of work of the legal experts group (new version resulting from the merger of TCE and TEU to be circulated).
3. Paper setting out possible approach on Euratom (draft to be circulated by the Secretariat).
4. Setting up of the discussion group on budgetary procedure
 - mandate and composition.
5. Plenary session of 17/18 March
 - indications resulting from amendments received on articles 24 et seq and on the two protocols,
 - handling of the session.
6. Information by:
 - Vice-President Amato on the additional session on "competences" of 5 March,
 - Mr Vitorino on the discussion group on the "Court of Justice".
7. Any other business

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The meeting will take place in Justus Lipsius, Brussels. It will start at 10h.30 and last the whole day.

[One collaborator per member may attend for items 1 and 2].

John Kerr

Praesidium Meeting

Brussels, 27 March 2003

AGENDA

1. Discussion on draft Articles of:
 - Title VI : The democratic life of the Union
 - Title IX : The Union and its immediate environment
 - Title X : Union Membership
 - Part III : General and Final ProvisionsAttached.
2. Oral report by Vice-President Dehaene on the additional session of 26 March on draft articles 1 to 7.
3. Presentation by Mr Vitorino of the report of the discussion group on "Court of Justice".
4. Presentation by Mr Christophersen of progress in the budgetary procedure discussion group.
5. Preparation of plenary session of 3/4 April :
 - first indications emerging from comments received on draft articles on Finances and Freedom, security and justice;
 - draft agenda
6. Any other business.

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The meeting will take place in Justus Lipsius, Brussels. It will start at 10h.30 and last the whole day.

John Kerr

Praesidium Meeting

Brussels, 2 April 2003

AGENDA

1. Preparation for Plenary debates on 3/4 April (CONV 643/03; attached, and CONV 644/03; will follow).
2. Examination of draft text on open method of coordination (to be submitted to the plenary session of 3/4 April; attached).
3. Reactions to suggestions made by the group of legal experts (Secretariat note will follow).
4. First exchange of views on draft texts on External Action/Defence to be presented to Plenary session on 24/25 April (attached).
5. Any other business.

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The meeting will take place in Justus Lipsius, Brussels. It will start at 10h.30 and last the whole day.

John Kerr

Praesidium Meeting

Brussels, 10-11 April 2003

AGENDA

1. Draft texts on External Action/Defence to be presented to Plenary session on 24/25 April (texts distributed on 31 March).
2. Lists of legal bases: identification of legislative acts and within these acts, identification of those which should be subject to the legislative procedure (Secretariat paper will be circulated shortly).
3. Agenda of the plenary session of 24/25 April.
4. Economic and monetary policy: suggestions for possible changes to the economic and monetary policy chapters of Part II (Secretariat paper will be circulated shortly).
5. Any other business.

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On 10 April, the meeting will take place at Justus Lipsius. It will start at 10h.30 and last the whole day.

On 11 April, the meeting will take place at **Val Duchesse**, Brussels. It will start at 10h.30 and last the whole day.

John Kerr

Praesidium Meeting

Brussels, 22-23 April 2003

AGENDA

1. Revised texts on External Action/Defence to be presented to Plenary session on 24/25 April (texts attached).
2. Draft texts on Institutions, Part I.
3. Handling of the plenary session of 24/25 April.
4. Any other business.

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On 22 April, the meeting will take place at Val Duchesse, Brussels (without collaborators). It will begin at 17h.00 and be followed by a working dinner.

On 23 April, the meeting will take place at Justus Lipsius. It will begin at 09h.30 and last the whole day.

John Kerr

Praesidium Meeting

Brussels, 7-8 May 2003

AGENDA

7 May

15h00-19h00

1. Competences (Part I, Articles 8 to 16) and Objectives (Part I, Article 3). (Revised draft will follow).

Working dinner

2. Working method of the Convention during the last phase and consensus building process.

8 May

9h30-12h00

3. Competences (if required).
4. Enhanced cooperation (discussion paper and draft Articles attached).
5. Open method of coordination.

12h00-18h00

6. Institutions (Part II) (draft will follow).
7. Any other business.

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On 7 May, the meeting will take place at Justus Lipsius, Brussels. It will begin at 15h00 and continue with a working dinner.

On 8 May, the meeting will take place at Justus Lipsius. It will begin at 09h30 and last the whole day.

John Kerr

Praesidium Meeting

Brussels, 14 May 2003

AGENDA

1. Enhanced cooperation (revised draft attached)
2. Democratic life of the Union - revised (Part I, articles 33 to 37, attached)
3. The role of National Parliaments: analytical paper (attached)
4. Revised draft Protocols on:
 - the role of national parliaments in the European Union (attached)
 - the application of the principles of subsidiarity and proportionality (will follow shortly)
5. Economic governance (Part II) (attached)
6. Budget (Part II) (will follow shortly)
7. Social Europe: analytical paper (will follow shortly)
8. Any other business.

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The meeting will take place in Justus Lipsius, Brussels. It will start at 10h.00 and last the whole day.

John Kerr

**Praesidium Meeting
Brussels, 21-22-23 May 2003**

AGENDA

21 May - 10h.15

1. Economic governance - revised Articles 3, 8 and 21 (to be circulated on 19 May) of text discussed on 14 May.
2. Budget (texts circulated on 12 May).
3. Implementation of Union action (Part I, Articles 24 to 32a, with the exception of Articles 29 and 30 of Title V) - revised (to be circulated on 19 May).
4. Social Europe (note circulated on 12 May).
5. Area of freedom, security and justice (Part III) - revised (to be circulated on 19 May).

22 May - 10h.15

1. Definition and objectives of the Union (Part I, Articles 1 and 2 and Articles 4 to 7) (to be circulated on 19 May).
2. General and Final Provisions (Part III) - revised (to be circulated on 19 May).
3. Institutions (Part I - Articles 14 to 23 and Part III) (to be circulated on 21 May).
4. External action (Part I articles 29 and 30 and Part II) (to be circulated on 20 May).

23 May - 10h.15

1. Charter (note to be circulated on 20 May).
2. Preamble.
3. The Union and its immediate environment; and Union membership (Titles IX and X of Part I) (to be circulated on 20 May).
4. Part III (including new legal bases).

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The meetings will take place in Justus Lipsius, Brussels and will last until late in the evening.

John Kerr

**Praesidium Meeting
Brussels, 28 May 2003**

AGENDA

1. Preamble.
2. Handling of the Plenary session of 30/31 May (agenda, doc. CONV 751/03 attached).
3. Post Thessaloniki calendar and strategy
- paper by the Secretariat will follow.
4. Any other business.

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The meeting will take place in Justus Lipsius, Brussels. It will start at 10h.30 and last until 16h.00.

John Kerr

D R A F T

**Praesidium Meeting
Brussels, 5 June 2003**

AGENDA

1. Reflection paper
- 2.
- 3.
4. Any other business.



The meeting will take place in Justus Lipsius, Brussels. It will start at 9h.30 and last until ??h.00.

John Kerr

**Praesidium Meeting
Brussels, 10 June 2003**

AGENDA

1. Text of Part I, Title IV (Institutions).
2. Text of Part III - Institutions (attached).
3. Article I-36 : proposal by Commissioner Vitorino.
4. Part III issues relevant to consensus on Part I (see list of procedures in Secretariat note attached).
5. Handling of plenary session.
6. Any other business.



The meeting will take place in Justus Lipsius, Brussels. It will start at 16h.00 and continue with a working dinner.

John Kerr

**Praesidium Meeting
Brussels, 26 June 2003**

AGENDA

1. Report by the President on the Thessaloniki European Council.
2. Planning of remainder of work of the Convention.
3. Assessment of text of Parts III and IV of Constitution in light of amendments received (Secretariat document to follow).
4. Handling of plenary session of 4 July.
5. Any other business.

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The meeting will take place in Justus Lipsius, Brussels. It will start at 15h.00.

John Kerr

**Praesidium Meeting
Brussels, 8 July 2003**

AGENDA

1. Issues to be addressed following the Praesidium meeting of 26 June and the plenary session of 4 July (see Secretariat note attached).
2. Handling of plenary session of 9-10 July.
3. Any other business.

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The meeting will take place in Justus Lipsius, Brussels. It will start at 10h.00 and be followed by lunch (wine offered by Mr Peterle).

John Kerr